

RINEHART OIL, INC.

Employment Application – Petroleum Transportation Driver



Thank you for your interest in working for Rinehart Oil. At Rinehart Oil, our mission is to provide safe, dependable and efficient transportation service to our customer at a competitive cost. Our drivers serve our customer best when they demonstrate a safe driving record, a professional attitude, and a willingness to work as a team player. If this sounds appealing, then Rinehart Oil may be the right opportunity for you. Various Federal, State and local laws prohibit discrimination on the basis of race, sex, religion, national origin, age, disability, sexual orientation, marital status or other legally protected categories. Rinehart Oil is an equal opportunity employer, and your response to any question will not be used as a basis for discrimination, but will be judged on its relevance to the position you are seeking.

PLEASE ANSWER EVERY QUESTION COMPLETELY. PLEASE TYPE OR USE INK. INCOMPLETE APPLICATIONS AND APPLICATIONS SUBMITTED IN PENCIL WILL NOT BE CONSIDERED.

APPLICANT INFORMATION												
Last Name					First			M.I.		Date		
Street Address							Apartment/Unit #					
City					State			ZIP				
Phone					E-mail Address							
Date Available				Social Security No.				Desired Salary				
Position Applied for												
Are you a citizen of the United States?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>			
Have you ever been convicted of a crime or entered a plea of no contest, other than a minor traffic violation?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If yes...	Explain fully on a separate sheet of paper. Conviction of a crime is not an automatic bar to employment – all circumstances will be considered.						
Have you ever used another name?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If yes, what name:							
Were you ever employed by Rinehart Oil?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If yes, from when to when and reason for							
Have you previously applied for a position with Rinehart Oil?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If so, when?							
Is there any reason you might be unable to perform the functions of the job for which you have applied (as stated in attached job description).	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If yes, please explain:							
How did you hear about us?												

EDUCATION										
High School					Address					
From		To		Did you graduate?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Degree	
College					Address					
From		To		Did you graduate?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Degree	
Other					Address					
From		To		Did you graduate?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Degree	

DRIVER QUALIFICATION & EXPERIENCE

Date of Birth* (m/d/y): _____

* The U.S. Department of Transportation regulations require that driver applicants state their date of birth. 49 C.F.R. §391.21 (B)(2).

DENIAL, SUSPENSION OR REVOCATION OF LICENSE * If you answer yes, attach a statement giving all details:

Have you ever been denied a license, permit or privilege to operate a motor vehicle? YES NO

Have you ever had a license, permit or privilege to operate a motor vehicle suspended or revoked? YES NO

Have you ever been disqualified for violations of the Federal Motor Carrier Safety Regulations? YES NO

List your current Drivers License and any Drivers License that you have held in the past three (3) years:

STATE	LICENSE NO.	TYPE	EXPIRATION DATE

Do you have a tanker endorsement on your CDL? YES NO

Do you have a hazardous materials endorsement on your CDL? YES NO

DRIVING EXPERIENCE

CLASS OF EQUIPMENT	TYPE OF EQUIPMENT (Van, Tank, Flat, etc...)	FROM	TO	APPROXIMATE TOTAL MILES
Straight Truck				
Tractor & Semi Trailer				
Twin Trailers				
Other				

List States operated in during the last five years:

List special courses or training that will help you as a driver:

List safe driving awards held and who awards were presented by:

List any experience, special equipment or technical material (other than previously listed) that may be beneficial to your job with this company:

ACCIDENT REVIEW FOR PAST 10 YEARS (Attach a separate sheet if more space is needed)

	Date	Nature of Accident (Head on, rear end, upset, etc.)	Fatalities	Injuries
Last Accident				
Next Previous				
Next Previous				

TRAFFIC CONVICTIONS AND FORFEITURES FOR PAST 7 YEARS (other than parking violations – Attach a separate sheet if needed)

LOCATION	DATE	CHARGE	PENALTY

DRUG & ALCOHOL STATEMENT

The U.S. Department of Transportation regulations (49 CFR §40.25) require that an employer ask and the applicant answer the following questions:

In the last two years, have you tested positive for drugs and/or alcohol during a pre-employment drug and alcohol test that resulted in you not being offered a safety sensitive transportation position?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
In the last two years, have you refused to take a pre-employment drug and alcohol test that resulted in you not being offered a safety sensitive transportation position?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

REFERENCES

Please list three professional references.

Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

PREVIOUS EMPLOYMENT

The U.S. Department of Transportation requires that driver applicants show all employment for the past three years. Drivers must also show commercial driving employment for the seven years immediately preceding this three year period. 49 CFR §391.21(b)(10),(11). Please include your entire work history for the past 10 years. Start with the last or current position, including military experience. Attach a separate sheet if necessary.

1-Company	Phone	
Address	Supervisor	
Job Title	Starting Salary \$	Ending Salary \$
Responsibilities		
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>		
2-Company	Phone	

Address		Supervisor	
Job Title		Starting Salary \$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
3-Company		Phone	
Address		Supervisor	
Job Title		Starting Salary \$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
4-Company		Phone	
Address		Supervisor	
Job Title		Starting Salary \$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
5-Company		Phone	
Address		Supervisor	
Job Title		Starting Salary \$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

Have you ever been terminated from any employment? YES <input type="checkbox"/> NO <input type="checkbox"/>
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MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

DISCLAIMER AND SIGNATURE (PLEASE READ CAREFULLY)

I certify that I have read and understand this employment application. I understand that false, misleading and/or omitted information on this application is sufficient grounds for rejection or if hired, termination. I hereby authorize Rinehart Oil (ROI), or its agents, to verify all statements made by me on this application and/or any resume to the extent permitted by Federal, State, or local law, including but not limited to my driving record, accident history, suspension, revocation, and/or denial of my driver's license, traffic convictions, employment, financial, medical, personal and criminal records. Specifically, I hereby authorize ROI, and/or its agent, to obtain a current Motor Vehicle Record. I hereby release ROI and other persons named herein from all liability for any damages on account of obtaining or furnishing any such information.

I understand that this application for employment will be kept for a period of one year. I understand that as an applicant, I may be asked to demonstrate that I am able to perform the essential functions of the position with or without a reasonable accommodation. I understand that I am required to abide by all rules and regulations of the company. I also understand that if I am offered a position with ROI, such employment will be conditioned upon passing a drug test, U.S. Department of Transportation physical and a criminal background search. If hired, I agree to provide ROI a written authorization to check all previous employers, listed or not, pursuant to 49 §382.413(a).

Signature _____

Date _____

OFFICE USE ONLY
MANAGER MUST COMPLETE UPON HIRING

Department # _____ Location _____ Job Title _____ Hire Date _____

Starting Wage \$ _____ Date of Interview(s) _____ Interviewed by _____

Return Application to:

Rinehart Oil, Inc.
Attn: H.R. Dept.
P.O. Box 725
2401 N. State Street
Ukiah, CA 95482
(707) 462-8811